

Minnesota Council on Transportation Access (MCOTA) Meeting
Wednesday, November 18, 2020
1:00 – 3:00 PM
This will be a virtual meeting via Zoom.

Join Zoom meeting at <https://umn.zoom.us/j/495285640> if you have computer/device audio.
Or dial by phone either +1 646 558 8656 or +1 669 900 6833, enter meeting ID: 495 285 640.
Please mute the speaker on your computer/device unless you are talking. For phones, press *9 to raise your hand if you wish to speak and then *6 to unmute.

Supporting meeting materials available at www.CoordinateMNTransit.org

AGENDA

- 1:00 **Call to Order + Roll Call** – Tim Henkel, MnDOT and MCOTA Chair; All
- 1:10 **Review + Approve Agenda** – All
Action: Approval
- 1:15 **Public Comments** [click here to submit comment](#)
Action: Individuals who have signed up to comment at least 2 days prior to the meeting and who are speaking on topics related to an agenda item will receive priority during the public comment period. Members of the public are allowed up to 3 minutes for comment.
- 1:20 **9/10/20 Meeting Minutes** – All
Action: Approval
- 1:25 **MCOTA Work Teams** – Tom Gottfried
1. **Proposed Timelines**
 2. **Volunteer Driver**
Action: Information
 - **Overview & Purpose of [MCOTA Volunteer Driver Virtual Forum Series](#)** – Karen Onan, East Central RTCC
 - **Debrief 11/18 Forum + Updates on Future Forums** – Beverly Sidlo-Tolliver, Northeast RTCC and Arrowhead Regional Development Commission (ARDC) Planning
 3. **Communications** – Michelle Lichtig, MnDOT
 - **Final Draft of the Annual Report** – Arlene Mathison, Center for Transportation Studies, UMN
Action: Review and Approval
 - **Draft Quarterly Stakeholder Communication**
Action: Review proposed January topics
 3. **Operations** – Tom Gottfried
 - **Update on Performance Measures Process**
Action: Information

Greater MN Regional Transportation Coordinating Councils (RTCCs) & Twin Cities Transit Coordination Assistance Projects (TCAPs)

- 1:50 **1. Program/Grants Update** – Michelle Lichtig and Sue Siemers, MnDOT
Action: Information
- 1:55 **2. TCAP Presentation** – Alan Hermann, Scott/Carver County
Action: Information and Discussion
- 2:15 **3. Region 5 Report on Phase II** – Matt Kallroos, Central Minnesota RTCC and Region 5 Development Commission
Action: Information and Discussion
- 2:35 **Legislative Update**
Action: Information and Discussion
- State Agencies – Erik Rudeen, MnDOT; Diogo Reis, DHS; and other State Agencies relative to transportation access
 - MPTA – Sherry Munyon
- 2:45 **FY21 MCOTA Budget Update** – Tom Gottfried
Action requested: Information
- 2:50 **Agency Updates** – All
- **Olmstead Plan** – Kristie Billiar, MnDOT
 - **Member Round Robin**
Action: Members are invited to share relevant updates or information relative to transportation coordination for 1-2 min. each
- 2:55 **Review Draft Agenda for January 27 Meeting** – Tim Henkel, All
- 3:00 **Adjourn**

MCOTA Volunteer Driver Webinar Series:

- 11/18/20, 9:00-10:00, 1st Stop: *Current State and a Look into the Future of Volunteer Drivers*
- 12/9/20, 9:30-11:30, 2nd Stop: *Policy Issues and Real Life Stories*
- 1/20/21, 9:30-11:30, 3rd Stop: *Volunteer Driver Recruitment and Promotion*
- 2/17/21, 9:30-11:30, 4th Stop: *How to Start a Volunteer Driver Program*
- 3/17/21, 5th Stop:
 - *Person-centered Practices & Disability Etiquette for Volunteer Drivers: 9:30-11:30 a.m.*
 - *Cultural Diversity & Equity Training: 1:00-3:00 p.m.*
- 4/21/21, 6th Stop:
 - *Trauma-informed Care Training: 9:30-11:30 a.m.*
 - *Providing Community Education About People Who Are Deaf and Hard of Hearing: 1:00-3:00 p.m.*
- 5/19/21, 7th Stop: *Best Practices for Volunteer Driver Programs to include: Safety, Security, Crisis, Medical, Passenger, Resiliency & Boundary Issues*
 - *Best Practices Session 1: 9:30-11:30 a.m.*
 - *Best Practices Session 2: 1:00-3:00 p.m.*

Future MCOTA Meetings, 1:00-3:00: Wed Jan 27, 2021; Wed Mar 24, 2021; Wed May 26, 2021; Wed, June 23, 2021: Agency Senior Leadership Team meeting