

## MCOTA Senior Leadership Meeting Agenda

September 22, 2021 | 1:00 – 3:00 PM

Meeting will be held virtually via Zoom.

Join Zoom meeting at <https://umn.zoom.us/j/495285640> if you have computer/device audio. Or dial by phone either +1 646 558 8656 or +1 669 900 6833, enter meeting ID: 495 285 640. Please mute the speaker on your computer/device unless you are talking. For phones, press \*6 to mute or unmute and \*9 to raise your hand.

Supporting meeting materials available at [www.CoordinateMNTransit.org](http://www.CoordinateMNTransit.org)

- 1:00 **Call to Order and Member Roll Call** (via chat) – Tim Henkel, MnDOT Assistant Commissioner and MCOTA Chair; All
- 1:05 **Review and Approve Agenda** – All  
*Action: Approval (vote, via chat)*
- 1:10 **Public Comment**  
*Members of the public are allowed up to three minutes for comment.*
- 1:20 **July Meeting Minutes** – All  
*Action: Approval (vote, via chat)*
- 1:25 **Agency Senior Leadership Team Meeting** – Tom Gottfried, MCOTA Director; All
- Final Prep - Discussion and review of the agenda
  - Questions
- 1:40 **Statewide Pedestrian Plan MnDOT and “Walking Audit” MDH** – Jake Rueter, MnDOT; Emily Smoak, MDH; Colin Harris, Alta Planning + Design, Inc.  
*Action: Inform and Discuss*
- 2:00 **MCOTA Work Teams** – Tom Gottfried  
**Volunteer Driver Work Team** – Tom Gottfried  
*Action: Information*
- Update on the Volunteer Driver Fact Sheet (Brochure)

**Communications Work Team** – Michelle Lichtig, Program Manager

- Annual Report: Final Draft  
*Action: Information and Approve 2021 Draft Annual Report (vote via chat)*
- Website Update

2:20 **Greater MN Regional Transportation Coordinating Councils (RTCCs) & Twin Cities Transit Coordination Assistance Projects (TCAPs) Program/Grants Update** – Michelle Lichtig and Sue Siemers

- Coordination/Marketing Initiatives – Eric Day and Terry Smith, Mid-Minnesota RTCC

2:40 **Agency Updates** – All

- Olmstead Plan – Kristie Billiar, MnDOT
- Member Round Robin
- Action: Members are invited to share relevant updates or information relative to transportation coordination for 1-2 min. each

2:55 **Review Draft Agenda for November 17<sup>th</sup> Meeting** – Tim Henkel, All

3:00 **Adjourn**

**Future MCOTA Meetings (1:00-3:00 p.m.):**

- October 1, 2021 (MCOTA Senior Leadership Meeting)
- Nov 17, 2021 (moved to the 3<sup>rd</sup> Wednesday due to Thanksgiving)
- Jan 26, 2022
- Mar 23, 2022
- May 25, 2022
- June 22, 2022 (MCOTA Senior Leadership Team Meeting)