

Minnesota Council on Transportation Access (MCOTA) Meeting Minutes December 18, 2019, 1:00–1:30 PM

Meeting was held via conference call.

Members present:

Chair – Tim Henkel, Minnesota Department of Transportation
Susan Bishop, Minnesota Department of Health
Peter Brickwedde, Minnesota Department of Commerce
Tiffany Collins, Minnesota Public Transit Association
Kelly Garvey, Minnesota Department of Education
Gerri Sutton, Metropolitan Council
Jim Varpness, Minnesota Board on Aging
Jodi Yanda, Minnesota Department of Employment and Economic Development

Members absent:

Vice-Chair – Joan Willshire, Minnesota State Council on Disability
At-Large Representative – Victoria Nill, Minnesota Department of Transportation
Shawn Kremer, Minnesota Management and Budget
Diogo Reis, Minnesota Department of Human Services
Rolando Sotolongo, Minnesota Department of Veterans Affairs

Others present:

Minnesota Department of Transportation:

Kristie Billiar, ADA Program and Policy
Tom Gottfried, Office of Transit and Active Transportation
Olivia Dorow Hovland, Office of Transit and Active Transportation
Jacob Rueter, Office of Transit and Active Transportation
Sue Siemers, Office of Transit and Active Transportation

University of Minnesota:

Heidi Corcoran, Humphrey School of Public Affairs
Frank Douma, Humphrey School of Public Affairs
Kaydee Kirk, Center for Transportation Studies
Arlene Mathison, Center for Transportation Studies

Courtney Whited, Minnesota Board on Aging:

Alan Hermann, Scott County
Matthew Johnson, Mid-Minnesota Regional Transportation Coordination Council
Mark Schermerhorn, Anoka County Transit
Sheila Holbrook-White, Washington County

Call to Order + Introductions

Henkel called to order the December meeting of the Minnesota Council on Transportation Access at 1:01 PM on December 18, 2019. Everyone introduced themselves.

Review and Approve Agenda

Varpness moved to approve the agenda, seconded by Sutton. The agenda was unanimously approved.

Public Comments

There were no public comments.

11/20/19 Meeting Minutes

Varpness moved to approve the November minutes, seconded by Sutton. The minutes were unanimously **approved**.

Strategic Plan Update

Henkel shared that a Committee of the Whole comprised of a handful of MCOTA members was created to make decisions on the revisions to the Strategic Plan draft that were received at the November MCOTA meeting. Since the November meeting, the Committee of the Whole met to review the plan's template/format and the revised plan that staff drafted. The Committee included representatives from the departments of Commerce, Transportation, and Health and Human Services as well as the Metropolitan Council. The plan was presented to the Committee of the Whole and it received favorable responses from the agencies represented. There were some minor revisions. The final revised draft will be emailed to all MCOTA members after this December meeting.

A related webinar has been organized for January 8 to walk through the plan and take any comments. The final version will be shared before the January 22 MCOTA meeting with the intent of seeking the plan approval at the meeting.

Henkel thanked members who were part of the efforts of this Committee and also noted that any MCOTA members are welcome to participate in the Committee or provide additional feedback during this time.

Adjourn

Sutton made a motion to adjourn; Henkel seconded. The motion was unanimously **approved**. The meeting adjourned at 1:30 PM.