MINNESOTA
COUNCIL ON TRANSPORTATION ACCESS

Minnesota Council on Transportation Access Meeting

Wednesday, May 26, 2021
1:00 – 3:00 PM
This is a virtual meeting via Zoom.

Join Zoom meeting at https://umn.zoom.us/j/495285640 if you have computer/device audio.
Or dial by phone either +1 646 558 8656 or +1 669 900 6833, enter meeting ID: 495 285 640. Please mute the speaker on your computer/device unless you are talking. For phones, press *6 to mute or unmute and *9 to raise your hand.

Supporting meeting materials available at www.CoordinateMNTransit.org

AGENDA

1:00   **Call to Order + Member Roll Call** – Diogo Reis, MN Department of Human Services and MCOTA Vice Chair; All

1:05   **Review + Approve Agenda** – All
Action: Approval

1:10   **Public Comments** click here to submit comment
Action: Individuals who have signed up to comment at least 2 days prior to the meeting and who are speaking on topics related to an agenda item will receive priority during the public comment period. Members of the public are allowed up to 3 minutes for comment.

1:15   **March Meeting Minutes** – All
Action: Approval

1:20   **Legislative Debrief**
Action: Information and Discussion
- **State Agencies**
  - **Volunteer Driver Update**: Erik Rudeen, MnDOT
  - **Non-Emergency Medical Transportation (NEMT)**: Diogo Reis, MN Department of Human Services
  - Other State Agencies relative to transportation access
- **Minnesota Public Transit Association (MPTA)** – Sherry Munyon, Capitol Access

1:35   **6/23 Agency Senior Leadership Team Meeting Final Draft Agenda** – Tom Gottfried, MnDOT; All
Action: Review, discuss, and approve

1:55   **Update on FY21 Budget + Review FY22/23 Budget** – Tom
Gottfried, MCOTA Executive Director; All
Action: Review and discuss

2:10   **MCOTA Work Teams**
      1. **Plan for FY22**
        Action: Share work groups' planning for coming fiscal year
      2. **Volunteer Driver** – Tom Gottfried
- **Highlights from Volunteer Driver Virtual Forum Series** – Karen Onan, East Central Regional Development Commission and East Central RTCC; and Beverly Sidlo-Tolliver, Arrowhead Regional Development Commission (ARDC) and NE Minnesota RTCC
Action: Information

      2. **Communications** – Michelle Lichtig, MnDOT and Arlene Mathison, Center for Transportation Studies, U of MN
- **Draft Quarterly Newsletter** – Arlene Mathison
Action: Review June issue; Review proposed September topics
- **Website Redesign** (draft site) – Arlene Mathison
Action: Information
- **Member Manual/Orientation** – Tom Gottfried
Action: Approval

      3. **Operations** – no update at this time

**Greater MN Regional Transportation Coordinating Councils (RTCCs) &
Twin Cities Transit Coordination Assistance Projects (TCAPs)**

2:25   1. **Program/Grants Update** – Michelle Lichtig and Noel Shughart
      Action: Information

2:30   **Agency Updates** – All
- **Olmstead Plan** – Kristie Billiar, MnDOT
- **Member Round Robin**
Action: Members are invited to share relevant updates or information relative to transportation coordination for 1-2 min. each

2:55   **Review Draft Agenda for July Meeting** – Diogo Reis, All

3:00   **Adjourn**

Remaining MCOTA Volunteer Driver Virtual Forum Series:
Wednesday, May 19, 2021, 9:30 – 11:30 a.m. and 1:00 – 3:00 p.m.
#7th Stop: Training modules for Volunteer Driver Programs to include: Safety, Security, Crisis, Medical, Passenger, Resiliency & Boundary Issues (part 1 of 2)
> Module 1 – Safety & Security
> Module 2 – Emergency Preparedness
> Module 3 – Passenger Assistance & Safety

Wednesday, June 2, 2021, 9:30 – 11:30 a.m. and 1:00 – 3:00 p.m.
#8th Stop: Training modules for Volunteer Driver Programs to include: Safety, Security, Crisis, Medical, Passenger, Resiliency & Boundary Issues (part 2 of 2)
> Module 4 – Dealing with Difficult Customers and Self Care
> Module 5 – Ethics and Boundaries
> Module 6 – Best Practices & Summary

<u>Future MCOTA Meetings</u>, 1:00-3:00:
- June 23, 2021: Senior Leadership Team Meeting
- July 28, 2021
- Sept 22, 2021
- Nov 17, 2021 (moved to the 3rd Wednesday due to Thanksgiving)
- Jan 26, 2022
- Mar 23, 2022
- May 25, 2022
- June 22, 2022 – MCOTA Senior Leadership Team Meeting

Other upcoming events:
6/9/21 Age and Disabilities Odyssey Conference