

**Minnesota Council on Transportation Access (MCOTA) Meeting**  
**Wednesday, April 22, 2020**  
**1:00 – 3:00 PM**  
**This will be a virtual meeting via Zoom.**

Instructions for people joining remotely: Join Zoom meeting at <https://umn.zoom.us/j/495285640> (if you have computer audio) OR dial by phone either +1 646 558 8656 or +1 669 900 6833, then enter meeting ID: 495 285 640. Please mute computer speaker/phone line unless you are talking.

*Supporting meeting materials available at [www.CoordinateMNTransit.org](http://www.CoordinateMNTransit.org)*

**AGENDA**

- 1:00 **Call to Order + Introductions** – Tim Henkel, MnDOT and MCOTA Chair
- 1:05 **Review + Approve Agenda** – All  
*Action: Approval*
- 1:10 **Public Comments** [click here to submit comment](#)  
*Action: Individuals who have signed up to comment at least 2 days prior to the meeting and who are speaking on topics related to an agenda item will receive priority during the public comment period. Members of the public are allowed up to 3 minutes for comment.*
- 1:15 **1/22/20 and 2/26/20 Meeting Minutes** – All  
*Action: Approval*
- 1:20 **MCOTA 2020/21 Draft Work Plan** – Tom Gottfried, MnDOT; All
  - **Work Teams: Ask for member involvement***Action: Review draft work plan and approval and identify potential Work Team membership*
- 1:40 **State FY21 CTS Draft Contract** – Tom Gottfried, MnDOT; All  
*Action: Review and discuss*
- 1:50 **Volunteer Driver Work Team**  
*Action: Information/updates*
  - **Volunteer Driver Brochure Update** – Jim Varpness, Minnesota Board on Aging
  - **Volunteer Driver Work Team 2020/21 Tasks and Update on Proposed Volunteer Driver Forum** (Nov/Dec 2020) Program – Karen Onan, East Central RTCC

2:10 **Communications** – Arlene Mathison, Center for Transportation Studies, U of MN;  
All

*Action: Information*

- **Quarterly Stakeholder Communication Topics**
- **MCOTA Website Redesign**

2:20 **Regional Transportation Coordinating Council (RTCC) Update** – Beverly Sidlow-Toliver, Arrowhead Regional RTCC

*Action: Information*

2:35 **Agency Updates** – All

*Action: Information*

- **MPTA Volunteer Driver Legislation** – Sherry Munyon, MPTA
- **Olmstead Plan** – Kristie Billiar, MnDOT
- **Other Member Updates**

2:55 **Review Draft Agenda for Next Meeting** – Tim Henkel, All

3:00 **Adjourn**

***Future meetings @MnDOT Central Office:***

- *Monthly until end of fiscal year: May 27, June 24*
- *Every other month:*
  - *2020: July 22, Sept 23, Nov 18*
  - *2021: Jan 27, Mar 24, May 26*