

RTCC Planning Meeting Minutes

November 26, 2018 at 1:00pm

“To coordinate and expand the provision of transportation services to benefit those residents of West Central Minnesota facing transportation barriers.”

Attending in person/via phone: Heather Molesworth (WCMCA), Stephanie Aasness (WCMCA), Sue Siemers (MNDOT), Becki Johnson (Lakes & Prairies CAP), Lori Hanson (Someplace Safe), Jamie Stewart (Stevens County), Cynthia Sprung (Wilkin County Public Health), Wayne Hurley (WCI), Daryn Toso (Transit Alternatives), Tom Partington/Brenda Brittin (Rainbow Rider Transit), Keshia Anderson (Region 4 South), Laurie Bonds (DCSS), Carla Solem (West Central CoC), Crystal Zaviska (PCSS), Paula Hoverud (Pope County), Rhonda Porter (CCSS), Shaw (MATBUS), Lori VanBeek (MATBUS), Matt Magnuson (PrimeWest Health), Katie Ennen (GCSS), Kim Gullickson (GCSS), Kate Storhaug (Dancing Sky Area Agency on Aging), Rhonda Antrim (TCSS)

1) RTCC Purpose and outcome overview

- Stephanie presented on the purpose of the RTCC, what counties are in Region 4, creating a formation of the RTCC, timeline of the project, areas that are invited to the table.

2) Who should “Champion” the RTCC?

- Heather explained that the RTCC needs to have someone that is going to “Champion” the formal structure and implementation of the RTCC. It was agreed upon that WCMCA would be the best fit for this.

3) New stakeholders

- Carla Solem-WC CoC Coordinator, Kate Storhaug- Land of Dancing Sky, Matt Magnuson- PrimeWest Health

4) Other supports needed at the table

- Rural MN CEP, Workforce Center, DEED, other insurance providers.

5) RDC/RTCC difference explained by Wayne

- The RDC does regional planning for transportation and focuses on economic development.
- The RTCC must be a separate board and will focus on transportation mobility management across region 4.

6) Phase 2:

- It was explained by Heather that in Phase 2 we would be needing 15-20% funding from entities and MNDot will fund 80-85%. This will be the implementation plan of the RTCC grant.

- 7) Mission Statement and Bylaws:
- Mission statement discussion and completed: *“To coordinate and expand the provision of transportation services to benefit those residents of West Central Minnesota facing transportation barriers.”*
 - Bylaws were discussed; corrections and changes were made. Heather is working on updating Bylaws. Stephanie will send out Bylaws by 12/7/2018 for review of the council members that were available on 11/26/2018. Bylaws will be formalized and agreed upon on 12/17/2018.
- 8) Discussion on when to involve commissioners:
- Region 4 AMC meeting to see who the best commissioner would be to have on the board.
- 9) Closing-
- Next Meeting will be held on **Monday December 17th at 1:00pm** at West Central Initiative

Meeting Adjourned at 3:00pm