

## ***RTCC Board Meeting – Phase 3 Agenda***

***March 22, 2021 at 1:30 pm – Zoom***

- **Introductions/Role Call** – Meeting called to order by Alissa 1:30pm. In attendance.  
Alissa, Marcy, John P., Daryn Toso, Gary Sprynczynatk, Jake, Lindsey Sand, Liz Kuoppala, Beth Heinrich, Cherie Rusch, Cody Rogahn, Stephanie Aasness, Deb Sjostrom, Heather Molesworth, Kristie Tollefson, Laurie Boggs, Rhonda Porter, Shaun Crowell, Wayne Hurley, Crystal Pope, Kris Chisholm, Robin Christianson, Michelle Lichtig, Tom Gottfried
- **Review and Approve February Meeting Minutes** -Motion to approve Lindsey, Cody 2<sup>nd</sup> - approved
- **Review and Approve Marcy Agenda** – Motion to approve Lindsey, Cody 2<sup>nd</sup> – approved
- **Transportation Provider Update** –
  - **MATBUS-** Shaun Crowell- fare free till end of March. Fares resume April 1<sup>st</sup>. Ridership almost back up to pre Covid levels. Quite a few people going through vaccine process, possibly in North Dakota.
  - **City of Morris-** Beth Heinrich- 70% ridership from last year, all drivers have had the availability to receive 2<sup>nd</sup> Covid shot. Two new employees. Waiting on grant and will find out if they can receive electric bus. Morris has a person from MNDot working on the electric bus and its charging facility, also there is the possibility of a 2<sup>nd</sup> electric bus. Alissa stressed the green effects and the sustainability of green transportation. In good shape with GIS mapping.
  - **Rainbow Rider-** Alissa explained provider's ongoing response to the Covid situation. Also GIS (mapping) for provider.
  - **Transit Alternatives-** Daryn Toso- Downsized about a year ago when Covid began, now almost at full capacity, replaced one person, will be back at full capacity with drivers, offering free rides through end of year to promote ridership, using electrostatic sprayers and have dividers for drivers. A few have declined vaccines. Ridership is down a little but it's looking

better. Interest is in bringing commuter routes back. Will discuss shortly in house. Rainbow is providing lots of in-county transportation. Has not had a chance to look at GIS, will be ready for that on Wednesday.

- **MNDOT Update –**

- GIS / GTFS Mapping Region 4- Alissa- Reviewed. Rainbow Rider has collected most of the information they need. They are in good shape with that. Timeline for GIS mapping is middle of April.

- **RTCC Phase 4 Application – Logic Model-** Alissa – Discussed overall purpose of Logic Model and importance of each component. Showed draft of Logic Model process. Will share in complete form after meeting with Michelle from MNDot on Wednesday, then will send to entire board for input and questions. Due date is April 15 but R4 wants to submit a week in advance to allow for changes. Will get out to board by Friday afternoon. All RTCCs have same tasks. Goals and Problems are the same. Alissa explained process of Logic Model and the meaning of all column headers in detail. All long term outcomes will be the same. Lindsey asked in Chat, is there ability for coordinating the system to integrate into other systems such as hospitals or senior care facilities? Alissa responded yes, the TMCC goal when actualized. On a short term basis the difficulty is software which speaks to each other in the same format, such as GIS. Alissa responded to a question from Laurie Boggs regarding brokerage system, will follow up with Tom and get the information out to all. Gary asked about protected health information of riders, in terms of medical transportation of consumers, Alissa explained that legal will look at this issue. We need to decide what works best in MN and complies with HIPPA. Michelle Lichtig joined, Alissa briefly explained what we just covered. Alissa went into further detail about the Logic Model. Lindsey asked about liability issues with insurances, Alissa explained that she has experience with partnering with vehicles with other agencies and gave a detailed example. Stressed the importance of legal consultation, whether sharing vehicles or drivers. Michelle Lichtig gave an example she is aware of where 5310 vehicles would otherwise be sitting unused are available to share. Michelle

further described this matter and how it relates to MNDot. Tom described that agreements should be in place and already vetted by legal counsel. Alissa resumed describing all tasks on the Logic Model.

- **MCOTA** – Tom and Heather - Heather discussed that we will have a few more upcoming sessions, hoping to continue this upcoming format. More “how to” sessions coming. Michelle provided this information: Wednesday, April 21, 2021, 9:30 – 11:30 a.m. and 1:00 – 3:00 p.m. #6th Stop: Trauma-Informed Care Training and Providing Community Education About People Who Are Deaf and Hard of Hearing Trauma-informed Care Training: 9:30 – 11:30 am. Tom discussed numerous points, including insurance, recruiting, legislation, stressed that volunteers are not the only solution to the gaps we will be addressing. Heather M discussed the Logic Model, regarding seeing progress being made.
- **Board Resolution** – Alissa explained the resolution regarding the Logic Model and Work Plan Narrative. Motion Cody, 2<sup>nd</sup> Lindsey. No opposed. After discussion, it was determined that resolution is written correctly. Alissa reviewed dates with Cody. Happy Birthday to Crystal.

Meeting adjourned 3:00 pm.

Minutes submitted 3/22/2021 3:00 pm by John Przybylski.

*Next Meeting on April 26th at 1:30 pm Via Zoom*